

St. Lawrence County Government  
Position Advertisement Form

St. Lawrence County Buildings and Grounds Department is in search of a

**Transitional Building Mechanical Maintenance Worker**

**Salary:** \$50,647 with excellent benefits as described below

**Benefits:** Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

**Duties of the position:** This is semi-skilled work involving responsibility for the independent performance of a variety of mechanical and other building maintenance tasks or for serving as a helper to a journey-level trades worker. Work may also involve occasional operation of a truck or other light automotive equipment incidental to normal work assignments. General instructions are received from superior and work is performed under general or immediate supervision depending on the nature of the task. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS: EITHER:**

- (A) Possession an Associate's Degree in Air Conditioning Engineering Technology; **OR**
- (B) Completion from an accredited one (1) year program in Air Conditioning Maintenance & Repair **AND** one (1) year program in Heating and Plumbing Service; **OR**
- (C) Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and two (2) years of full-time paid experience in commercial heating, ventilation and air conditioning.

**Note:** Completion of an accredited one (1) year certificate program in either Air Conditioning Maintenance & Repair **OR** Heating and Plumbing Service may be substituted for one (1) year experience.

**Additional Employment Information:** This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.

**Additional Employment Information:** This is a transitional position created to allow for a period of training before moving into a permanent position

Applications accepted until position is filled.

**You can apply online at <https://stlaw-portal.mycivilservice.com>.**

Applications can also be obtained from the St. Lawrence County's website,  
<https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources  
(315)379-2210.

Send application to:  
St. Lawrence County Human Resources Office  
48 Court Street  
Canton, NY 13617  
**AA/EEO**