

St. Lawrence County Government  
Position Advertisement Form

St. Lawrence County Highway Department is in search of:

**Assistant Civil Engineer**

Salary: \$56,740 with excellent benefits as described below

**Benefits:** Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

**Duties of the position:** This is beginning level professional engineering work requiring limited experience or practice, but demanding ability to apply principles of physics, mathematics, mechanics and materials to engineering problems. The work requires familiarity with methods, materials, equipment and techniques used in the field. The work is performed under general supervision of the Civil Engineer. Assignments are received in general terms as far as details are concerned, but the scope of each assignment is limited and methods of procedure are outlined by superiors. As proficiency increases, the complexity of assignments increases and the degree of supervision decreases. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS:**

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Civil Engineering, Civil Engineering Technology, Transportation Engineering, Environmental Engineering, Forestry Engineering or Sanitary Engineering; **OR**
- (B) Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and twenty-four (24) months of experience in civil engineering work which included the use of survey instruments as a significant portion of the position.

**SPECIAL REQUIREMENT:** Possession of a valid New York State operator's license.

Additional Employment Information: **This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.**

Applications accepted until the position is filled.

**You can apply online at <https://stlaw-portal.mycivilservice.com>.**

Applications can also be obtained from the St. Lawrence County's website,  
<https://stlawco.org/Departments/HumanResources> or by contacting Human Resources

(315)379-2210.

Send application to:

St. Lawrence County Human Resources Office  
48 Court Street  
Canton, NY 13617

**EEO**

Posted: 01/19/25