

**St. Lawrence County Government**  
Position Advertisement Form

St. Lawrence County Buildings and Grounds Department is in search of:

**St. Lawrence County Buildings & Grounds Supervisor**

This position exists in the County Buildings and Grounds department. The duties of this position include the supervision and coordination of work for building maintenance workers engaged in a variety of mechanical, electrical and building maintenance activities. The work is performed under general supervision of the Superintendent of Buildings & Grounds and/or the County Administrator with wide leeway allowed for independent judgment in carrying out the details of the work. The incumbent may be required to oversee the work of the department in the absence of the department head. Performs related work as required.

**Salary:** \$66,542 with excellent benefits as described below

**Benefits:** Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Possession of an Associate's degree in building trades, electrical technology or heating and cooling technology and four (4) years of experience in building maintenance and repair work including environmental control repair and electrical work and custodial work, two (2) years of which shall have been in a supervisory capacity; **OR**
- (B) Graduation from high school or possession of a high school equivalency diploma and six (6) years of experience as described in (A) above, two (2) years of which shall have been in a supervisory capacity.

**Additional Employment Information: This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.**

Applications accepted until position has been filled.

**You can apply online at <https://stlaw-portal.mycivilservice.com>.**

Applications can also be obtained from the St. Lawrence County's website,  
<https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources

(315)379-2210.

Send application to:

St. Lawrence County Human Resources Office  
48 Court Street  
Canton, NY 13617  
**EEO**

Posted: 10/01/2025