

St. Lawrence County Government  
Position Advertisement Form

St. Lawrence County Department of Social Services is in search of:

**Employment and Training Counselor**

**Salary:** \$56,273 with excellent benefits as described below

**Benefits:** Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

**Duties of the position:** This position is responsible for providing a variety of vocational guidance, counseling, placement and related services to participants of employment and training and other related programs. The incumbent also speaks before community and business groups to explain, promote and generate interest in such programs. The work is performed under the general supervision of a higher-level program Counselor or Coordinator who provides guidance and instructions on individual assignments and reviews participant plans. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Possession of a Bachelor's Degree in Counseling, Social Science, Human Services, Human Resources, Education, Labor Relations, Business Management or Business Administration; **OR**
- (B) Satisfactory completion of a minimum of sixty (60) semester credit hours in a regionally accredited or New York State Registered college or university with at least twelve (12) semester credit hours in any of the areas described in (A) above, and two (2) years of full-time experience as a Teacher, Social Welfare Examiner, Employment Coordinator, Counselor or Caseworker.

**SPECIAL REQUIREMENT:** A current, valid New York State driver's license and accessibility to an automobile for business use will be required.

**Additional Employment Information:** This position is currently being filled under the HELP Program and will not require an examination at this time.

Applications accepted until position is filled.

You can apply online at <https://stlaw-portal.mycivilservice.com>.

Applications can also be obtained from the St. Lawrence County's website, <https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources (315)379-2210.

Send application to:  
St. Lawrence County Human Resources Office  
48 Court Street  
Canton, NY 13617

**EEO**

Posted: 02/19/2026