

St. Lawrence County Government  
Position Advertisement Form

St. Lawrence County Public Health is in search of:

**Coordinator of Quality Assurance and Improvement**

**Salary:** \$63,211 with excellent benefits as described below

**Benefits:** Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

**Duties of the position:** The incumbent is responsible for the continuous improvement of policies/programs and the identification and resolution of problems associated with the quality of medical care. This incumbent may also be responsible for coordinating components of various Public Health program service. The work is performed under the general supervision of the Director of Public Health, the Public Health Programs Coordinator and/or the Director of Community Services. The incumbent performs related work as required.

**MINIMUM QUALIFICATIONS:** Either:

- A. Possession of a Master's degree and three (2) years of risk, quality, patient safety experience or administrative experience in a public health agency, hospital or health related program; **OR**
- B. Possession of a Bachelor's degree and four (3) years of risk, quality, patient safety experience or administrative experience in a public health agency, hospital or health related program; **OR**
- C. Possession of an Associate's degree and six (5) years of risk, quality, patient safety experience or administrative experience in a public health agency, hospital or health related program.

**Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm> . You must pay the required evaluation fee.**

**Additional Employment Information: This position is currently being filled under the HELP Program and will not require an examination at this time.**

Applications accepted until position is filled.

You can apply online at <https://stlaw-portal.mvcivilservice.com>.

Applications can also be obtained from the St. Lawrence County's website, <https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources  
(315)379-2210.

Send application to:

St. Lawrence County Human Resources Office  
48 Court Street  
Canton, NY 13617

**EEO**