

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Sheriff's Department is in search of:

Clinic Manager

Base Salary: \$86,095 - \$117,492

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

Duties of the Position: The incumbent in this position is responsible for maintaining high standards of professional nursing services in the management of a department, with special emphasis on the supervision, instruction and coordination of a number of nursing personnel related to patient care. The work is performed under general supervision with wide latitude allowed for instructing, planning and making assignments to subordinates. Does related work as required.

MINIMUM QUALIFICATIONS: EITHER

- (A) Possession of a Bachelor's Degree in Nursing, and two (2) years of progressively responsible experience in professional nursing activities or in a program for individuals with mental health conditions or individuals with substance use disorders, one (1) year of which shall have been in a supervisory position; **OR**
- (B) Graduation from an approved three (3) year school of professional nursing and three (3) years of progressively responsible experience in professional nursing activities or in a program for individuals for mental health conditions or individuals with substance use disorders, one (1) year of which shall have been in a supervisory position; **OR**
- (C) Possession of an Associate's Degree in Nursing and four (4) years of progressively responsible experience in professional nursing activities or in a program for individuals with mental health conditions or individuals with substance use disorders, one (1) year of which shall have been in a supervisory position.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Licensure and current registration as a Registered Professional Nurse in New York State.

Additional Employment Information: This position is currently being filled under the HELP Program and will not require an examination at this time.

Applications accepted until position is filled.

You can apply online at <https://stlaw-portal.mycivilservice.com>.

Applications can also be obtained from the St. Lawrence County's website, <https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources (315)379-2210.

Send application to:
St. Lawrence County Human Resources Office
48 Court Street
Canton, NY 13617

EEO

Date Posted: 04/16/2016