

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Buildings and Grounds Department is in search of a **BUILDING AND GROUNDS CREWLEADER**

Salary: \$49,734 with excellent benefits as described below

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

Duties of the position: This position involves responsibility for supervising the buildings and grounds workers in the County Buildings and Grounds Department. The incumbent is responsible for following up on work assignments, daily check of facilities, and management of building keys in addition to assigned building maintenance duties. The work is performed under the general supervision of the Superintendent of Buildings and Grounds according to well prescribed procedures. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Graduation from high school, possession of a high school equivalency diploma or possession of an Individual Education Plan diploma and four (4) years of full time paid experience in large scale building maintenance and custodial work, one (1) year of which shall have been in a supervisory capacity.

This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.

Applications will be accepted until the position is filled. Send application/resume to:

St. Lawrence County
Human Resources Office
48 Court Street, Canton, NY 13617

Applications can be obtained from the county's website, <https://stlaw-portal.mycivilservice.com/> or by contacting the Human Resources Office at (315)379-2210. **AA/EEO.**

Posted: 05/08/2023