

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Department of Social Services is in search of:

Director of Finance

Salary: \$69,438 - \$85,577 with excellent benefits as described below

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

This position entails the conduct of highly responsible, professional, and often confidential financial management functions. The employee is responsible for developing and managing the entire financial structure of the Department's operations and supervises the staff of the Finance Unit and all financial consultants and auditors retained by the Department. The work is performed under the direction of the Department Head. The incumbent does related duties as required.

MINIMUM QUALIFICATIONS: Either:

- A. Possession of a Master's degree in Business Administration and three (3) years of work experience in accounting or finance which shall have included two (2) years of supervisory experience; **OR**
- B. Possession of a Bachelor's degree in Accounting, Finance or Business Administration and five (5) years of work experience in accounting or finance which shall have included two (2) years of supervisory experience; **OR**
- C. Possession of an Associate's degree in Accounting, Finance or Business Administration and seven (7) years of work experience in accounting or finance which shall have included two (2) years of supervisory experience.

Additional Employment Information: **This is a provisional appointment. The successful applicant will need to take a civil service examination and score within the top three interested candidates in order to be permanently appointed.**

Applications accepted until the position is filled.

You can apply online at <https://stlaw-portal.mycivilservice.com>.

Applications can also be obtained from the St. Lawrence County's website, <https://stlawco.org/Departments/HumanResources> or by contacting Human Resources

(315)379-2210.

Send application to:

St. Lawrence County Human Resources Office

48 Court Street

Canton, NY 13617

AA/EEO

Posted: 08/29/2023