

St. Lawrence County Government
Position Advertisement Form

St. Lawrence County Community Services Department is in search of:

Senior Chemical Dependency Case Aide

Salary: \$47,372 with excellent benefits as described below

Benefits: Generous vacation and sick time allowance, Public Service Loan Forgiveness eligibility and the option to enroll in the St. Lawrence County's health insurance or opt out of the insurance and receive a buyout in the amount of \$2,000 for single coverage or \$4,000 for family.

This position involves the performance of a variety of assignments in coaching and mentoring clients in the Chemical Dependency Department. The incumbent screens and assists clients to determine their need for referral for chemical dependency treatment. The incumbent works under the general supervision of a Chemical Dependency Counselor or the Director of Chemical Dependency Services. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:

- A) Possession of a Bachelor's Degree in Sociology, Social Work, Counseling, Education or related field; **OR**
- B) Possession of an Associate's Degree in Sociology, Social Work, Counseling, Education or related field **and** two (2) years of experience in a human services work setting dealing with special need clients or in the child welfare system and/or two (2) years of experience with the chemical dependency system continuum of care.

SPECIAL REQUIREMENT: A current, valid New York State driver's license and accessibility to an automobile for business use will be required.

Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

Additional Employment Information: This is a provisional appointment. The successful applicant will need to take a civil service exam and score within the top three interested candidates in order to be permanently appointed.

Applications accepted until the position is filled.

You can apply online at <https://stlaw-portal.mycivilservice.com>.

Applications can also be obtained from the St. Lawrence County's website, <https://stlawco.gov/Departments/HumanResources> or by contacting Human Resources

(315)379-2210.

Send application to:

St. Lawrence County Human Resources Office

48 Court Street

Canton, NY 13617

AA/EEO